



LEGISLATIVE SERVICES
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CORPORATE SERVICES INFORMATION REPORT- LEGISLATIVE SERVICES – 2015-13

TO: Mayor Van Bynen and Members of Council

SUBJECT: Status Report, Integrity Commissioner Services RFP

ORIGIN: Legislative Services

COMMENTS

This Information Report outlines the status activities undertaken to date and next steps regarding the Request for Proposals (RFP) for integrity commissioner services. Pursuant to the Procedure By-law, any Member of Council may request that an Information Report be included on an upcoming Committee of the Whole agenda for discussion.

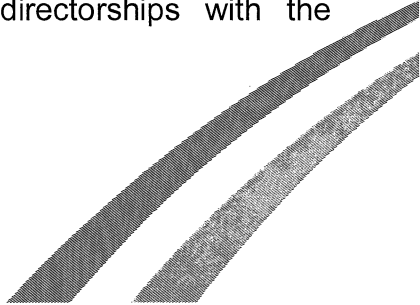
As indicated in Joint CAO-Corporate Services Information Report 2015-04, the Town issued an RFP for integrity commissioner services on April 9, 2015 to ensure ongoing and experienced professional services at a competitive rate. An evaluation committee comprised of the Commissioner of Corporate Services, Director of Legislative Services/Town Clerk, Manager of Procurement Services and Records and Projects Coordinator reviewed the proposal submissions at arms-length from Council to ensure impartiality.

Following a review of proposals, Robert J. Swayze, Barrister and Solicitor was selected as the successful firm to provide integrity commissioner services for the Town.

Mr. Swayze is or has served as Integrity Commissioner for the municipalities of Brampton, Carleton Place, Collingwood, Guelph, Mississauga, Oakville, Port Hope and South Dundas. He has represented the association of integrity commissioners in Ontario in their submission to Provincial staff on municipal legislation.

Mr. Swayze has extensive experience as a municipal lawyer in private practice representing municipalities, ratepayers and land developers on a broad range of municipal matters including land use planning, development agreements, development charge and OMB hearing matters.

Mr. Swayze has also served the municipalities of Vaughan and Markham in senior leadership roles including Commissioner. His volunteer experience includes directorships with the Metropolitan Board of Trade and Toronto Buttonville Municipal Airport.



Staff will bring forward an appointment by-law to the October 5, 2015 Council meeting for Council's consideration.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The initiative relates to the Well-equipped and managed link of the Town's Community Vision- implementing policy and processes that reflect sound and accountable governance.

BUDGET IMPACT (CURRENT AND FUTURE)

Costs related to integrity commissioner services are accommodated in account 10911.4662. A budget of \$10,000 has been proposed for integrity commissioner services for the 2016 draft budget. Costs related to integrity commissioner services are provided on an as-needed basis at a competitive hourly rate.

CONTACT

For more information on this report, please contact Andrew Brouwer, Director of Legislative Services/Town Clerk at abrouwer@newmarket.ca or at 905 953-5300, ext. 2211.



Andrew Brouwer, Director of Legislative Services/
Town Clerk



Anita Moore, Commissioner of Corporate
Services